

Borough of Modena
Monthly Council Meeting Minutes
February 5, 2024

1. Call to Order

President Jennifer Daywalt called to order the Council meeting, of the Borough of Modena Council at 7:00 pm on Monday February 5, 2024 at Borough Hall, 5 Woodland Ave.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Mayor Michael Harvey, Jennifer Daywalt, Beau Tilghman, Elizabeth Sinton, Ruth Ayers, Jenny Hines, Felicia Handley, Treasurer Sandy and Solicitor Koopman. Blaise Frost was absent.

4. Approval of this evening's Agenda

Council member Hines made motion to accept this evening's agenda, Council member Ayers second, all in favor motion passed.

5. Approval of Minutes

5.1 Monthly meeting minutes from January 2, 2024 reviewed. Council member Hines made motion to accept the minutes, Council member Sinton second, all in favor motion passed.

6. Public Comment on Agenda Items

None

7. Written Reports

7.1 Treasurer's Report

- Treasurer Sandy spoke about the submission of 2022 audit to bbd. Next starting on 2023.
- New quick books will have direct deposit set up for employees pay along with all the taxes.
- Sewer & Refuse needs input to quick books; working on this. 2024 invoices should be out at the end of the month.

7.2 Payment of Bills

- VP Tilghman made motion to pay the bills totaling \$11,309.00, Council member Sinton second, all in favor motion passed.

7.3 Police and Fire Department Reports

- Reports reviewed. Chief Pierce and Sgt. Gober were present with no comments.
** John Sly from Westwood FD/Ambulance spoke on the total of calls received. There were 6.902 ALS & BLS for the year Of 2023; 37 of them were in Modena. **

7.4 Sewer Flow Report

- Reporting that Pipe Data will be in Borough Monday and Tuesday February 26 & 27 to video pipes due to excessive water flow on the last WWTP report.

7.5 Code Enforcement Officer Report

- No report.

8. Council and Committee Reports

8.1 Council President Report

- Legislative 201 is rescheduled for Saturday February 24 starting at 8 am to 2pm. consider going to learn, no need to stay all day. Location at the training center on Modena Rd.

8.2 Secretary Report

- Working on why SWIF WC premiums increased.

8.3 Mayor Report

- Mayor Harvey received one (1) quote for \$17,900.00 for the South Brandywine Bridge project. Its required that three (3) be present to determine who would win the project. Waiting on other quotes.

8.4 Park & Rec Committee Report

- Meetings for 2024 will be held on the second Tuesday of each month. Next meeting will be held on Tuesday January 9 at 6pm
- March 30 will be the Egg Hunt. P&R needs a Bunny costume; donations?
- April 20 Annual clean up day with Brandywine Red Clay
- June 1 Annual Duck Derby

8.5 Historical Committee Report

- Meetings will be held on the first Tuesday of each month or PRN

8.6 Public Works Report

- New RTV has been delivered to the Borough.
- VP Tilghman reported that PW employee Scott Steffey needs surgery from the incident he had at his other job. At this time, VP Tilghman is handling all PW duties, along with Tim Di Marco on recycling day.

8.7 Planning, Zoning and Ordinance Report

- Nothing to report

8.8 Environmental & Conservation Report

- Nothing to report

8.9 Finance Committee Report

- Nothing to report

Unfinished/Old Business

- Solicitor still working on a RFP for Meredith Ct project manager
- All (3) Ordinances Residential, Commercial and Animal –tabled.

Grant Project Updates

CRP Grant – Streets

- President Daywalt will have a meeting with project manager Jeff to find out a timeline on when Woodland Ave. will be open. 2-3 more weeks; end of February.
- President also spoke with the project manager Jeff stating that the residents need more advance notice of road closure, detours etc. Jeff will be 'posting' notes on doors of when and what will be happening on a weekly basis.

Grant 902 Rounds 61

- Round 61 will open in spring of 2024.

Tropical Storm Ida/HMGP-Meredith Court

- South Brandywine Bridge: Council President found out that three (3) bids via phone is acceptable per PA procurement rules. The bids must be lower than \$19,600.00. Waiting on bids.
- Meredith Court: Solicitor and President will focus more on a RFP for a project manager and talk with Tom Hughes from PEMA on this project.

8 New Business

- Borough Treasurer will be submitting delinquent sewer & refuse accounts to Portnoff.
- ITEdge *managed plan*. Monthly \$180.00 a month for IT service and support. Plan reviewed by Council. Council member Ayers made motion to accept and start the process. Council member Hines second, all in favor motion passed.
- Chester County 2500 in 2026. Informal sessions in June and July for participants. Council member Hines made motion for Modena's resolution to say 'dare to declare' in Chester County 2500 in 2026. VP Tilghman second, all in favor motion passed.
- South Coatesville Police Contract: there will be meetings with SCV Borough council, Modena's President and Mayor for discussion.
- Committee chair and members were assigned.

9 General Public Comments – limit of 3 minutes per person

- None

Meeting Adjourned

At 8:17pm Council member Ayers made motion to end meeting, Council member Hines second, all in favor, motion passed.

Next Council Meeting:

Tuesday February 20, 2024, at 7:00 pm at Borough Hall.

President:

Secretary:

Date:

Committees:

Parks & Recreation: Chair - Jennifer Daywalt
(Jan to June) Beau Tilghman and Jenny Hines.
(July to Dec) Felicia Handley and Beau Tilghman

Historical: Chair –Jenny Hines
Felicia Handley and John Graves

Public Works: Chair - Beau Tilghman
Mike Harvey and Jennifer Daywalt

Planning/Zoning & Ordinance: Chair – Felicia Handley
Jennifer Daywalt and Kim Sherman

Environmental & Conservation: Chair – Liz Sinton
Jenny Hines and Ruth Ayers

Finance: Chair – Blaise Frost
Ruth Ayers and Kim Sherman